

# LAND DIVISION APPLICATION

OFFICE FILE NUMBER \_\_\_\_\_

PARCEL ID # \_\_\_\_\_

Return to: Ronald J. Thompson  
Lincoln Township Land Division Administrator  
1310 E. Beamish Rd.  
Midland, MI 48642  
989.687.9166

The Land Division provisions of PA 1996, section 109 of the Act, require local approval of division of land before it is sold, when the new parcel is less than 40 acres and not just a property adjustment. A municipality shall approve a proposed division within forty-five (45) days after the filing of the proposed division application.

## 1. PROPERTY OWNER INFORMATION:

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## 2. APPLICANT INFORMATION (if not the property owner):

Contact Persons Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## 3. PARENT PARCEL INFORMATION:

Property Address: \_\_\_\_\_ Parent Parcel Tax ID Number: \_\_\_\_\_

- a) Attach a copy of the legal description of the parent parcel before the division.

## 4. PREVIOUS DIVISIONS:

Attach copies of all previous divisions of the parent parcel after March 31, 1997: \_\_\_\_\_

**5. PROPOSED DIVISION:**

Describe the division(s) being proposed:

- a) Number of new parcels: \_\_\_\_\_
- b) Intended use (residential, commercial, etc.) \_\_\_\_\_
- c) The division of the parcel provides access to an existing public road by (check one):  
 \_\_\_\_\_ Each new division has frontage on an existing public road.  
 \_\_\_\_\_ A new public road, proposed road name: \_\_\_\_\_  
 \_\_\_\_\_ A new private road, proposed road name: \_\_\_\_\_
- d) Attach a legal description of the proposed new road or easement.
- e) Attach a legal description for each proposed new parcel.
- f) A description of any division rights transferred from the parent parcel to another parcel? \_\_\_\_\_

Identify the other parcel: \_\_\_\_\_

(See Section 109(2) of the Land Division Act. Make sure your deed includes both statements as required in Section 109(3) and 109(4) of the Act)

**6. DEVELOPMENT SITE LIMITS** (Check each which represents a condition that exists on the parent parcel)

- \_\_\_\_\_ Waterfront property (river, lake, pond, etc)
- \_\_\_\_\_ Is within a flood plain
- \_\_\_\_\_ Is on muck soils or soils known to have severe limitations for on-site sewage systems
- \_\_\_\_\_ Includes wetlands
- \_\_\_\_\_ Includes a beach

**7. ATTACHMENTS** (All attachments must be included.) *Letter each attached as shown here.*

- \_\_\_\_\_ **A.** A survey sealed by a professional surveyor of proposed division(s) of parent parcel, or a map, drawn to scale of the proposed division(s) of the parent parcel each showing:
  - 1) boundaries as of March 31, 1997, and
  - 2) all previous divisions made after March 31, 1997 (indicate when made or none), and
  - 3) the proposed division(s), and
  - 4) dimensions of the proposed divisions, and
  - 5) existing and proposed road / easement right-of-way(s), and
  - 6) easements for public utilities from each parcel to existing public utility facilities, and
  - 7) any existing improvements (buildings, wells, septic system, driveways, etc.), and
  - 8) any of the features checked in question number 6.
- \_\_\_\_\_ **B.** Indication of approval, or permit from County Road Commission of MDOT for each proposed new road or easement.
- \_\_\_\_\_ **C.** A copy of any transferred division rights (Section 109(4) of the Act) in the parent parcel.
- \_\_\_\_\_ **D.** A fee of \$100.00 for the first division and \$25.00 for any subsequent divisions.

Please make check out to: **Lincoln Township Treasurer and mail it with the application**

- \_\_\_\_\_ **E.** Other (please list) \_\_\_\_\_

**8. IMPROVEMENTS**

Describe any existing improvements (attach extra sheets if needed) which are on the parent parcel, or indicate none:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**9. ACKNOWLEDGEMENT AND AFFIDAVIT**

I swear and affirm that the statements made above are true, and if found not to be true, in addition to all other applicable penalties for false statements, this application and any approval will be void. Further, I agree to comply with conditions and regulations provided with this parent parcel division. Further, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance, and the State Land Division (formerly the Subdivision Control Act, P.A. 2898 of 1967, as amended and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction of other property rights.

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

(if other than property owner)

STATE OF MICHIGAN  
COUNTY OF MIDLAND

Subscribed and sworn to before me, a Notary Public, in and for said County, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_ County, Michigan

My Comm. Expires: \_\_\_\_\_